

NCS Mentors Job Description

Our Mentor's support and help develop NCS participants through a programme of personal development and implementation of a community project. Working closely alongside your Lead Mentor you will have a unique opportunity to work with a diverse group of sixteen and seventeen year olds combining residential and non- residential experiences.

This role may be suited for individuals who are planning to progress into a career working with young people who want to gain some practical experience and further develop their skills in this area.

The NCS programme is delivered three times a year; during the autumn, spring and summer. A Mentor can choose one or more programmes to be part of. We are looking for an individual who can commit to working with their team of fifteen young people, for at least one programme, in most cases.

Phase 1; The first phase of the programme will be based at a residential outdoor activity centre alongside specialist instructors.

Phase 2; The following week varies between spring, autumn and summer. Spring and autumn are non-residential and made up of workshops developing independent work skills to young people. Summer is a further residential programme of four nights and five days, usually at a university setting developing independent living skills.

Phase 3; This will be a non-residential and will be based at a local centre. During this week the team will plan, design and deliver a social action project.

Mentors will support their Lead Mentors and other staff allocated to their team (Volunteers) to ensure the successful delivery of the NCS experience.

Responsibilities of the Mentor

The Mentor will:

- Work alongside the Lead Mentor to support and develop your group of young people through a structured programme of activities.
- Be a positive role model at all times.
- Assist the Lead Mentor with the participants' pastoral care.
- Encourage and support your group of young people through any unforeseen challenges and setbacks.
- Assist the Lead Mentor to facilitate various personal development activities.
- Facilitate some ice breaker or energiser activities and assist or run evening activities on the residential.
- Work alongside the Lead Mentor to inspire and motivate the young people in your group encouraging their involvement and participation.
- Travel with, stay with and support your group through the residential phase of the programme.

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- Ensure the participants remain safe and adhere to Health and Safety guidelines throughout the programme.
- Complete any administration duties as directed by the Lead Mentor.
- Support the development of participants' social action projects.

About You

Candidates must demonstrate the following skills and characteristics:

Essential

- Belief in young people and in helping them take more active roles in their communities.
- Ability to build rapport and empathy with young people, aged 16 -17, from range of backgrounds.
- Experience working directly with young people (either in voluntary or paid capacity).
- Experience of motivating young people.
- Good spoken and written communication skills.
- A responsible attitude.
- Be a team player and willing to participate as part of the team.
- Ability to remain calm in difficult situations and whilst tired or stressed.
- Have a sense of humour and a positive outlook.

Beneficial

- Experience of working directly with young people with disabilities and or challenging behaviours.
- Facilitating activities with young people.
- Experience in a residential youth environment (e.g., youth camp, scout camp, boarding school etc.)
- Experience of running a community/ social action project.
- Well organised and proficient in the use of IT.
- Basic Knowledge of Safeguarding, Health and safety, Data protection.

Further details

This is an excellent opportunity to be involved in an exciting programme that has tangible results and which creates memorable experiences for young people that could last a lifetime. The role is intensive but highly rewarding for the right individuals. It allows you to work closely with young people, develop your leadership skills, gain experience and work together with providing opportunities to organise and facilitate the delivery of high quality Flying Futures programmes.

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Payment

- The salary will be discussed at assessment events, as this varies between spring autumn and summer programmes.
- The payment will be made at the end of your contract on evidence of your successful completion of the project.
- Basic Rate income tax and NI will be deducted from the gross amount.
- You will be paid through pay roll (PAYE) unless you are able to provide evidence that you are self-employed and are able to make your own Tax & NI contributions. (subject to suitable insurance cover)
- If you are currently employed in a school/organization based role and you have agreed with them that you can be seconded/released to be able to take on the role as set out above, then we will pay the school/organization directly on submission of an invoice. You will need to negotiate any honorarium or additional days pay with your school or employer prior to applying.