

*Job Description: **NCS Mentor***

Post Title	NCS Mentor
Hours	Zero Hours contract
Geographical Area	Residential based in various locations available across Yorkshire
Salary Band	£11.44ph
Term	June - August
Purpose	<p style="text-align: center;">Flying Futures are recruiting inspiring, motivated and confident NCS Mentor's to lead a group of 16 young people (aged 15-17) through a 1 week NCS residential experience!</p> <p style="text-align: center;">The post holder will guide, support and engage young people through their NCS experience in adherence to the NCS ethos and curriculum. The post holder will ensure the programme is safe whilst being a positive role model to young people throughout!</p>
Reporting to	Deputy Operations Manager
Responsible for	Ensuring young people feel safe and supported during their NCS experience, whilst creating a positive environment for young people to thrive whilst participating in their 1 week residential experience. The post holder will be responsible for encouraging, engaging and enriching young people to ensure they have a positive experience!
Liaising with	Programme Lead, Assistant Programme Lead, NCS Mentors, Young people, Parents/guardians, Residential site staff, Safeguarding Lead, Operations Manager, Deputy Operations Manager
Other	<p>The work is residential based, and we expect you to be available for work on at least 3 NCS programmes (3 weeks).</p> <p>The post holder must be at least 18 years of age</p> <p>Transport and accommodation is provided, and you may be expected to lead departures and return journeys with young people to and from site.</p> <p>If successful in interviewing for this role, you will be invited to an assessment centre (details to follow)</p> <p>As part of your preparation for the role, you will be expected to attend 2 day overnight training (details to follow).</p>

Core Duties

Delivery Responsibilities	<ul style="list-style-type: none"> ● Ensure the safeguarding of all young people is of top priority ensuring processes and policy is adhered to at all times. ● Build a positive rapport with young people in a variety of cultural, economic and social backgrounds to guide them through their NCS experience ● Facilitate and support the delivery of high quality sessions to groups of young people, ensuring delivery meets the curriculum guidelines. ● Act as a role model, ensuring a diverse and inclusive approach at all times. ● Ensuring participants' individual needs are met (physical health, mental health, emotional support, disability, medication) following individual care plans and risk assessments agreed with parents prior to programme and liaising with parents when required to seek further advice and information and keep them informed of any progress or issues arising. ● Ensure activities are engaging, inclusive and accessible to all young people attending, offering support, guidance and coaching throughout. ● Work with fellow staff members to ensure supervision of young people throughout the residential experience, including adhering to a night rota ● Understand the specific needs of all participants in your group to provide a level of pastoral support throughout the programme ● Adhere to Flying Futures policies and processes and ensure risk assessments are followed at all times to ensure safety of participants and staff. ● Manage, report and support the incident management process appropriately ensuring the safety of others ● Ensure all monitoring data (registers) are managed and reported in a timely fashion, enabling all documents to be submitted in good condition. ● Any other duties as required.
Line Management	None
Essential	<ul style="list-style-type: none"> ● Hold safeguarding of paramount importance ● Able to build rapport and positive relationships with young people ● Ability to motivate and inspire individuals and teams to fulfil their potential. ● Assertiveness, resilience and confidence to achieve desired results ● Good communication skills ● Excellent time management skills ● Able to work as part of a team ● Experience of working in a fast paced, and demanding environment with the ability to remain calm in difficult situations.
Behaviours	

	<ul style="list-style-type: none"> • Uses initiative to adapt and change style quickly in different situations • Strives for continuous improvement by seeking and sharing feedback appropriately and respectfully • Learns from their mistakes and always commits to performing at their best • Persistent and resilient, yet calm under pressure • Warm, humble and approachable personality • Flexible approach to work and have the ability to use initiative and think on your feet. • Empathetic and non-judgemental with a willingness to understand fears, strengths and needs of others.
Desirable	<ul style="list-style-type: none"> • Experience in facilitating/delivering activities or workshops. • Experience of working in a residential environment. • Proven track record of working with young people in a residential setting.
Please note:	<p>Flying Futures has a commitment to safeguarding and protecting of all children and adults. To this end.</p> <p>Applicants invited to interview will be required to produce the relevant identification documents necessary to conduct an enhanced DBS check and any conditional offer of employment will be subject to a satisfactory outcome.</p> <p>Applicants invited to interview will also need to supply a minimum of two references (covering the last five years of employment) and evidence of their right to work in the UK.</p> <p>All personal data related to a job applicant is processed in accordance with our GDPR Privacy Notice for Job Applicants which is attached.</p>

Application process

To apply for this role, please complete the application form and send to staffenquiries@flyingfutures.org

Please include your full availability on the application form on the start dates of each programme as specified below.

Programme start dates available	24/06/2024 01/07/2024 08/07/2024 15/07/2024 22/07/2024 29/07/2024 05/08/2024 12/08/2024 19/08/2024 26/08/2024
Each start date is for a period of 5 days/4 nights (Monday - Friday)	

Residential venues	Canberra Farm Inspiring Learning - Dearne Valley Inspiring Learning - Peak Adventure YHA Malham YHA Grinton Lodge
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	YHA Edale YHA Ravenstor
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Departure points	Bradford, Doncaster, Hull, Grimsby, Sheffield, Scunthorpe, Wakefield, Barnsley, Halifax, Beverley, York, Harrogate, Rotherham, Huddersfield, Leeds, Scarborough
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If successful in interviewing for this role, you will be invited to attend an Assessment Centre. Details of all available assessment centres are below. Each centre has 2 available sessions you can opt to attend:

Venue	Date/Time
Eco Power Stadium, Stadium Way, DN4 5JW	Wednesday 17th April 3pm - 5pm 5:30pm - 7:30pm
Leeds United FC, Elland Road, Beeston, Leeds, LS11 0ES	Wednesday 24th April 3pm - 5pm 5:30pm - 7:30pm
St Lawrence Parish Church, York, Lawrence Street, York, YO10 3WP	Wednesday 1st May 3pm - 5pm 5:30pm - 7:30pm
Bradford City FC, Valley Parade, Bradford, BD8 7DY	Wednesday 15th May 3pm - 5pm 5:30pm - 7:30pm
Church of St Mark, Broomhill, Sheffield, Broomfield Rd, Sheffield S10 2SE	Wednesday 22nd May 3pm - 5pm 5:30pm - 7:30pm
Hull (venue TBC)	TBC

If successful following assessment, you will be required to attend the below 2 day (overnight) training for this role (you will be paid for attending and completing training)

Flying Futures, Canberra Farm, Moor Dike Road, Hatfield Woodhouse, Doncaster, DN7 6DP*	Saturday 8th June & Sunday 9th June
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*Transport from local train station can be arranged