

*Job Description: **Workshop Facilitator***

Post Title	Workshop Facilitator
Hours	Zero Hours contract
Geographical Area	Yorkshire and Humber - Various locations
Term	June - August
Purpose	<p>Flying Futures are recruiting experienced Workshop Facilitators to deliver engaging, inspiring and interactive sessions to 15-17 year olds during their NCS experience!</p> <p>The post holder will prepare and implement various sessions across a number of locations in Yorkshire to support in achieving outcomes as part of the NCS programme. The post holder will travel to various locations to deliver against the curriculum ensuring outcomes are met and sessions are delivered to a high standard.</p> <p>This post is <u>not residential based</u> and the post holder will be required to drive to and from venues across Yorkshire & Humber on a daily basis.</p>
Reporting to	Deputy Operations Manager
Responsible for	The post holder is responsible for the delivery of various sessions at NCS residential sites as dictated by the curriculum and ensuring outcomes are met in each session.
Liaising with	Programme Lead, Assistant Programme Lead, NCS Mentors, Young people, Parents/guardians, Residential site staff, Safeguarding Lead, Operations Manager, Deputy Operations Manager, Team Leader
Other	<p>This post is not residential based and the post holder will be required to travel to and from venues on a daily basis. There is opportunity for overnight stay should this be required and convenient for the successful delivery of the programme.</p> <p>Access to a car and full driving licence essential as travel is required. Travel expenses included.</p> <p>If successful in interviewing for this role, you will be invited to an assessment centre (details listed below)</p> <p>As part of your preparation for the role, you will be expected to attend a training session (details listed below).</p>

Core Duties

Delivery Responsibilities	<ul style="list-style-type: none"> ● Ensure the safeguarding of all young people is of top priority ensuring processes and policy is adhered to at all times. ● Build a positive rapport with young people in a variety of cultural, economic and social backgrounds to guide them through their NCS experience ● Facilitate and support the delivery of high quality sessions to groups of young people, ensuring delivery meets the curriculum guidelines. ● Act as a role model, ensuring a diverse and inclusive approach at all times. ● Ensure activities are engaging, inclusive and accessible to all young people attending, offering support, guidance and coaching throughout. ● Adhere to Flying Futures policies and processes and ensure risk assessments are followed at all times to ensure safety of participants and staff. ● Ensure equipment and resources are readily available for delivering high quality sessions ● Liaise with Programme Leads to arrange logistics relevant to each session ● Any other duties as required.
Line Management	None
Essential	<ul style="list-style-type: none"> ● Hold safeguarding of paramount importance ● Able to build rapport and positive relationships with young people ● Ability to motivate and inspire individuals and teams to fulfil their potential. ● Experience in delivering engaging workshop style sessions with 15-17 year olds ● Assertiveness, resilience and confidence to achieve desired results ● Good communication skills ● Excellent time management skills ● Able to work as part of a team ● Experience of working in a fast paced, and demanding environment with the ability to remain calm in difficult situations.
Behaviours	<ul style="list-style-type: none"> ● Uses initiative to adapt and change style quickly in different situations ● Strives for continuous improvement by seeking and sharing feedback appropriately and respectfully ● Learns from their mistakes and always commits to performing at their best ● Persistent and resilient, yet calm under pressure ● Warm, humble and approachable personality ● Flexible approach to work and have the ability to use initiative and think on your feet. ● Empathetic and non-judgemental with a willingness to understand fears, strengths and needs of others.
Desirable	<ul style="list-style-type: none"> ● Teaching experience ● Proven track record of engaging young people age 15-17
Please note:	<p>Flying Futures has a commitment to safeguarding and protecting all children and adults. To this end.</p> <p>Applicants invited to interview will be required to produce the relevant identification documents necessary to conduct an enhanced DBS check and any conditional offer of employment will be subject to a satisfactory outcome.</p>

	<p>Applicants invited to interview will also need to supply a minimum of two references (covering the last five years of employment) and evidence of their right to work in the UK.</p> <p>All personal data related to a job applicant is processed in accordance with our GDPR Privacy Notice for Job Applicants which is attached.</p>
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Application process

To apply for this role, please complete the application form and send to staffenquiries@flyingfutures.org

Please include your full availability on the application form on the start dates of each programme as specified below. Please inform which individual days through these weeks you are available for.

<p>Programme start dates available</p> <p>Each start date is for a period of 5 days/4 nights (Monday - Friday)</p>	<p>24/06/2024 01/07/2024 08/07/2024 15/07/2024 22/07/2024 29/07/2024 05/08/2024 12/08/2024 19/08/2024 26/08/2024</p>
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<p>Session venues</p>	<p>Canberra Farm, Doncaster Inspiring Learning - Dearne Valley Inspiring Learning - Peak Venture YHA Malham YHA Grinton Lodge YHA Edale YHA Ravenstor</p>
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If successful in interviewing for this role, you will be invited to attend an Assessment Centre, details are listed below. Each centre has 2 available sessions you can opt to attend:

Venue	Date/Time
Eco Power Stadium, Stadium Way, DN4 5JW	<p>Wednesday 8th May 3pm - 5pm 5:30pm - 7:30pm</p>

If successful following assessment, you will be required to attend the below training for this role, you will be paid for attending and completing training.

<p>Flying Futures, Canberra Farm, Moor Dike Road, Hatfield Woodhouse, Doncaster, DN7 6DP</p>	<p>Sunday 9th June (PM)</p>
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